



Minutes of

NIFS PTA

Annual General Meeting (AGM)

13th July 2021

ZOOM 7pm

Meeting ID: 920 6993 0337

Password: z6MXV5

NOTE: *The initial AGM had a simplified agenda and took place via zoom due to COVID-19 regulations, declared by the UK government.*

Present:

NIFS: Tabitha Smith (head teacher)

NIFS PTA committee:

Magesh Panchanathan (chair)

Tim Ravenscroft (vice chair)

Kathryn Gulsever (treasurer)

Alan Wilson (secretary, minutes)

NIFS Teaching staff: *Please note for GDPR initials only are shown.*

KR

NIFS Parents: *Please note for GDPR initials only are shown.*

RT, FS, AS, MN, NS, SJ, NB, CS, RW, TS

Apologies:

None

Simplified Agenda
following COVID-19 guidelines

- **Welcome**
- **Minutes of previous AGM**
- **Chair's report**
- **Head Teacher's report**
- **Treasurer's report**
- **Proposals and election of key officers for new PTA committee**

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| 1. Chair: | Tim Ravenscroft |
| 2. Deputy Chair: | Vacant |
| 3. Treasurer: | Kathryn Gulsever |
| 4. Secretary: | Alan Wilson |

Welcome

- Magesh welcomed and thanked all the parents and teaching staff for taking the time to attend this AGM.
- It is a legal requirement to hold an Annual General Meeting to review the PTA's achievements and to elect at least two committee members for the new year ahead.
- According to the constitution, every AGM must be held within 15 months following the previous AGM. Due to COVID-19, this meeting has been held on Zoom.

Minutes of previous AGM

- approved.

Chair's report (Magesh Panchanathan)

Last year we held our first AGM via Zoom and i honestly thought we would never have to do it again. It has been a difficult year as we made a lot of plans for the year and unfortunately we could not do that much. We did manage some events and we were able to raise some money to contribute to the school.

I would like to thank our head teacher Mrs Smith and all the teachers for the opportunity to take on the role as chair for the year. I hope I fulfilled the role the best way I could. If there things that I missed then I am sorry, but the pandemic meant that we could not do much.

I can confirm that I am now stepping down from my role as my daughter is moving on to high school. I know there is a great team taking over in Tim, Kathryn and Alan.

Thank you

Mr Magesh Panchanathan

Chair, NIFS PTA 2020- 2021

Head Teacher's report (Tabitha Smith)

I would like to offer a warm welcome to you all and echo Magesh's sentiments in that we thought last year's meeting on zoom was weird and we would never do it again, but here we are again. The pandemic has taken us all by surprise yet again and I feel this time round it is more intense than the waves before. But, in the indomitable spirit that is New Islington School and New Islington PTA we carry on.

It has been a very strange year and I would like to thank the PTA for continuing to hold their monthly meetings and being so determined carry on their family events and fundraising events for the school. For that I am incredibly grateful. We have not been able to have our Christmas or summer fairs or the disco's that we had in our first year and were really ground breaking. All of you were there in spirit if not in person. We have still managed to keep the bank account balanced as you have been very creative in your attempts to raise money. We will carry on with a spirit of optimism.

It is important for me to reiterate the purpose of the PTA is to have that sense of community and to bring the school and families together. I know it has been frustrating for the PTA not being able to do those things that bring our school community together. Let's hope we can still have a really fun fair in September to replace the one that should have taken place on Saturday (10 July). Let's hope we can have all our other events too.

I would like to place on the record my personal thanks to Magesh as you have been there right from the beginning. You have always been there doing the jobs such as going to Costco to get the sweets. Also, thanks to your wife for supporting us on the events. You have been a fantastic chair and a fantastic vice chair to Mouli in the early days. We will miss you as you have brought much expertise to the group.

I would also like to give my thanks to Kathryn for doing all the heavy lifting as the role of treasurer is not an easy one and you have done all of the legal requirements of making sure our banking is done and the finances are transparent. I would like to thank Alan for his role as secretary for fulfilling our legal role of making sure the minutes are correct. I would like to thank Tim for coming on board this year and being a real driving force behind some of the work such as going online and getting our virtual events running. You have opened my eyes to the new technology and going forward I wish you every success with the new FaceBook page and Whatsapp groups. We will miss Magesh, but you will be ably replaced by Tim.

Finally, I would like to thank the parents for turning up for the meetings and getting involved because the PTA is not a small group of people running events. The PTA is all about you getting involved.

Treasurer's report (Kathryn Gulsever)

Excerpt only – please find full report attached as a separate document.

We started the year with a small balance of **£5317.11** which came from our PTA events from last year and despite having paid out for a number of things we have increased our funds. The bank account balance as at 07/07/2021 is £5373.20. We have a petty cash balance of £157.17 so an amazing total of £5530.37.

Total earnings from all sources = **£10141**

This includes a donation of £1000 from local developers Manchester Life , our Elf run which raised £445 and £420 from the chocolate raffle.

Donations out = **£4213**

Our fundraising enabled us to pay for playground equipment at the beginning of the school year and meet our ongoing responsibility for the chickens upkeep & welfare. We also sent out small cheer packs to all pupils during lockdown, bought a bench for the forest school, and have provided all year 6 leavers with a leaving gift of Marcus Rashfrod's book. We also had expenses for Licences and Parentkind membership.

Proposals and election of key officers for new PTA committee

'Nomination' and 'Seconding' was conducted by a show of hands.

Please note for GDPR initials only are shown, with an indication of mother/father

Chair: **Tim Ravenscroft**
1. Tabitha Smith 2. Magesh Panchanathan

Deputy Chair: **Vacant**

Treasurer: **Kathryn Gulsever**
1. Tim Ravenscroft 2. KR

Secretary: **Alan Wilson**
1. Tabitha Smith 2. SJ

Objections: None.

Final remarks (Tim Ravenscroft)

I am excited to work with the new committee even though the autumn term and hopefully we will be able to have a person come forward to fill the Vice Chair role in the new year and I will continue with the Costco run.