APPLYING FOR DISABILITY LIVING ALLOWANCE (DLA)



BEFORE APPLYING

Contact your GP to inform them of your child's disability.



Speak to your child's school, college or childcare setting; ask for an outline of how your child's needs are met in school.

Re-read any reports relating to your child, such as a medical report, speech and language report, education, health and care plan, one page profile, early help assessment etc. These can be used to help complete the form and provide evidence of your child's needs.

Think about who you can ask to complete the section, "Someone Who Knows Your Child". This could be a teacher, special educational needs co-ordinator, other professional, family friend, club leader, childminder etc.

> While you are waiting for the form to arrive, keep a diary or notes of all the additional things you do on a daily & nightly basis for your child, which another child of the same age would not require.

Apply for the form by phone, 0800 121 4600

or online: https://www.gov.uk/disabilityliving-allowance-children/ how-to-claim



Don't try and attempt the form in one go. It can be emotionally difficult. Plan a coffee break after about an hour and a small treat after two.

Imagine you're writing an instruction guide for someone who doesn't know your child but who is going to care for them.

> Give examples of your child's difficulties, how they impact on their daily life and what you need to do to on a daily basis to be able to meet their needs.

Quote from any reports that you are going to send with the form.



Only write what your child can't do - or the things you have to do for your child.

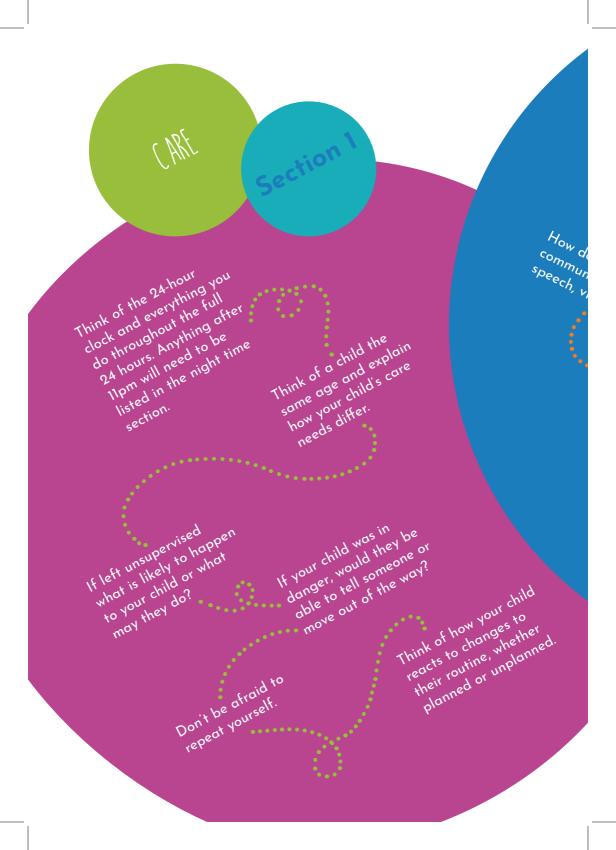
If a professional has advised you to apply, mention it.

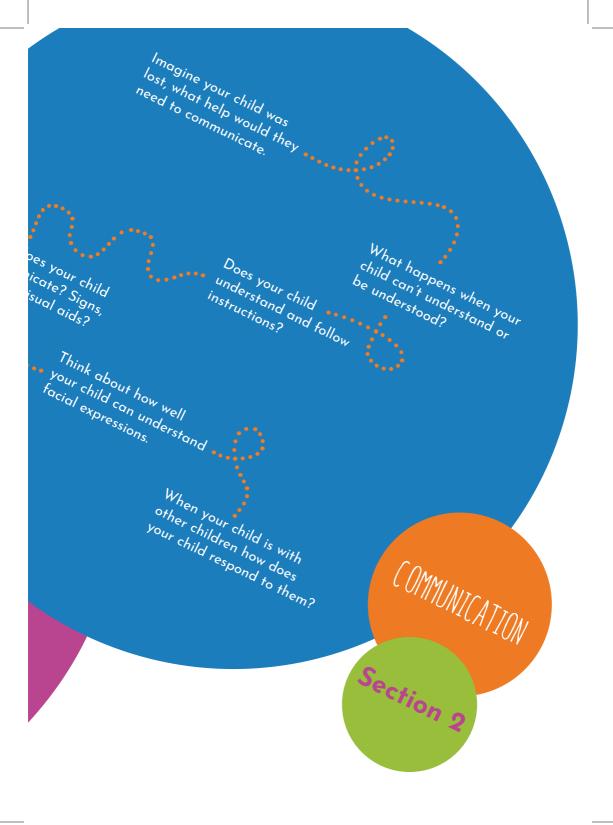
Write in plain English.

Assume the person reading the form doesn't know anything about your child's needs / disability.



COMPLETING THE FORMS





MOBILITY When outside of the home, how does your child react to noise and light? Does your child refuse to Does your child walk, if so what happens? understand stranger danger or road danger? What aids does your child use? Insoles, ear defenders etc... Make clear (with examples), the level of If in a busy shop or on supervision needed and the second Public transport how does it affect your child?

BEFORE YOU SEND

Ask someone who knows your child well, to read the form and suggest anything you may have missed out.

Re-read the form before sending it off.

Attachw all documents you have referred to in the form and anything that may give hard evidence of your child's condition/needs.

Keep a copy of everything you send.



NEED SOME MORE HELP?

Himmat Support Centre

Midway Business Centre, 703 Stockport Road, M12 4QN Monday and Tuesday 10am-3pm Telephone: 0161 224 7250, Email: nadia_himmat@outlook.com

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Lifted Carers Centre

Alpha House, Rowlandsway, Wythenshawe, Manchester, M22 5RG Mon - Fri 10am - 3pm Telephone: 0161 498 0312, Email: emma@liftedcarerscentre.org.uk

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Talbot House Support Centre

1 High Peak Street, Newton Heath, Manchester, M4O 3AT Mon - Fri 10am - 3pm Telephone: 0161 203 4095, Email: admin@talbot-house.org.uk

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Carers Link

Appointments at different venues Telephone: 0333 323 1990 option 1, then option 4 Email: vmellor@carerstrust4all.org.uk

NOW THAT YOURE DONE



Check out the Local Offer to see what else is out there. www.manchester.gov.uk/sendlocaloffer

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