



Minutes of

NIFS PTA

Annual General Meeting (AGM)

10th July 2020,

ZOOM, 2.45pm

Meeting ID: 764 9018 3826

Password: 4JhLn7

NOTE: The initial AGM for this year was scheduled for Friday, 20th March 2020, 4:30pm but had to be re-scheduled due to COVID-19 regulations, declared by the UK government on 19th March 2020.

Present:

NIFS: Tabitha Smith (head teacher)

NIFS PTA committee:

Mouli Rahman (chair)

Magesh Panchanathan (vice chair)

Kathryn Gulsever (treasurer)

Claudia Mirazi (secretary, minutes)

NIFS Teaching staff: *Please note for GDPR initials only are shown.*

RH

NC

LB

SB

KB

LR

KR

NIFS Parents: *Please note for GDPR initials only are shown.*

EM (mother)

RT (father)

AC (father)

LM (father)

FC (mother)

TR (father)

MA (mother)

NB (mother)

AR (father)

Apologies:

PR (mother)

Simplified Agenda

following COVID-19 guidelines

- **Welcome**
- **Minutes of previous AGM**
- **Head Teacher's report**
- **Chair's report**
- **Treasurer's report**
- **Proposals and election of key officers for new PTA committee**

1. Chair: Magesh Panchanathan
2. Deputy Chair: Tim Ravenscroft
3. Treasurer: Kathryn Gulsever
4. Secretary: Alan Wilson
5. Deputy Secretary: Pixie Robson

Welcome

- Mrs Smith welcomed and thanked everybody, parents and teaching staff for attending this AGM
- It is a legal requirement to hold an Annual General Meeting to review the PTA's achievements and to elect new committee members for the new year ahead.
- According to the constitution, every AGM must be held within 15 months following the previous AGM. Due to COVID-19, this year's AGM, which was scheduled for 20th March had to be re-arranged for today.

Minutes of previous AGM

- approved.

Head Teacher's report (Tabitha Smith)

My heartfelt thanks go to the school's FIRST PTA committee for their hard work, great achievements and fun they brought to the school with the events they held and the considerable amounts of funds they have raised.

Many many thanks also to all parents for the valuable contributions they made to the successes of the PTA by attending meetings and supporting every PTA event.

PTA Chair Mouli Rahman will be stepping down as her son is moving on to secondary education. Secretary Claudia Mirazi will be stepping down, too, as she has taken on a new role as a member of staff at NIFS.

Chair's report (Mouli Rahman)

As PTA Chair, for New Islington Free School I can confirm that I am now stepping down to allow for the election of a new chair and subsequent Committee. I look back with an overall sense of satisfaction and pride for what the schools' first PTA has achieved.

As you know, my son finishes here at NIFS and moves onto new adventures at High School this September. Therefore, allowing for a new Committee to be born. I leave knowing, we fulfilled what we had agreed to do as a Committee just over a year ago. The Committee members have worked very hard, have listened to you as parents and have delivered.

The PTA is in my opinion fully established and has a very bright future ahead. We leave behind, experience, knowledge and a huge list of lessons learnt following every PTA event held at school. The treasures report drafted by Kathryn will give you a detailed account to date, which I have agreed to.

However, the PTA Committee would not have succeeded without the great admin functions led by none other than Claudia Mirazi, who too has to step down.

Magesh who has shown great skills in stepping up, when I have been away has shown that he too can take the PTA forward with great stride. We have led meetings, changed timings to meet the needs of parents throughout the year.

You have been our strength and have allowed us as a PTA to continue from strength to strength. I hope that you as mums and dads continue to support the Committee and the events, when they do start happening whenever possible post COVID 19.

We have raised funds for Charities with your support, for School and have continued with the Hardship fund as managed by School.

NIFS is very dear to my heart on a personal level, as we have seen the school grow from an idea, a vision and a dream to a reality. Being involved in the PTA has strengthened my love for this school.

I wish NIFS the very best and I wish the newly elected Committee my love to continue to strengthen. To end, thank you to Claudia, Kathryn and Maghesh. All your hard work has paid off. Your dedication and sincerity have been the foundations of this Committee. You will succeed as a PTA as you have a great head teacher who is extremely supportive. I have enjoyed my time as Chair and am leaving with fond memories.

Thank you

Mrs Mouli S.Rahman

Chair, NIFS PTA 2019- 2020

Treasurer's report (Kathryn Gulsever)

Excerpt only – please find full report attached as a separate document.

We started the year with a small balance of **£250.00** which came from pre PTA events – primarily the Chocolate Bingo at the end of March 2019. We supported the development of the trim trail from funds raised prior to the official PTA being set up.

Total earnings from all sources = **£10141**

Donations out = **£4213**

Expenses for Licences/Parentkind membership/storage/Xmas decs/chalkboards = **£456**

The bank account balance as at 10/07/2020 is £5317. We have a petty cash balance of **£106**, so an amazing **total of £5423.00**

In the new academic year, we will apply for charitable status. We are obliged to do this because of the amount raised. This will open the door to apply to several grant organisations for funds, and be eligible to receive matched giving from any time donated or amounts raised by parents whose employers offer this.

Proposals and election of key officers for new PTA committee

Tabitha Smith (HT) facilitated the election process of each position for the new NIFS PTA committee. 'Nomination' and 'Seconding' was conducted by a show of hands.

Please note for GDPR initials only are shown, with an indication of mother/father

Chair:	Magesh Panchanathan 1. Tabitha Smith 2. CM
Deputy Chair:	Tim Ravenscroft 1. Tabitha Smith 2. MP (father)
Treasurer:	Kathryn Gulsever 1. Tabitha Smith
Secretary:	Alan Wilson 1. Tabitha Smith 2. AR (father)
Objections:	None.

Final remarks (Tabitha Smith)

I am excited to work with the new committee even though the autumn term will have to be very different under COVID-19 regulations, limiting visitors and group gatherings within the school. Despite that we will all do our best to keep our momentum.

Our next planned fundraising event for the autumn term will be our 'Bag 2 School' clothing collection in mid-October 2020. For future fundraising, we will have to think 'outside the box' to be successful and keep the school community together.

Our new committee is dedicated and creative and will make sure that all parents will feel that they are valued members of our PTA. Monthly meetings will be held via ZOOM.

Once again, many many thanks to the FIRST PTA committee for all their hard work, thank you to all parents and teachers for supporting our PTA and thank you to you all for attending this AGM!